



Portland Fuel Cards

FIXED PRICE FUEL CARD APPLICATION

GENERAL DETAILS	First Name:	Position:	
	Surname:	Email:	
	Company Name:	Company Reg No:	VAT No:
	Address:		
	Postcode:	Tel:	Fax:
	Main Business Activity:	Trading from (Date):	
	Ltd from (Date):	Ultimate Holding Company (if applicable):	
	Estimated Weekly Fuel Usage:	Weekly Fixed Price Volume Required:	
	Fixed Price Start Date:	Fixed Price Duration (Weeks):	

CARD DETAILS	Number of Cards Required:	Network Required (UK Fuels/Fastfuels/Keyfuels):
	Vehicle Registrations (to appear on cards):	

TERMS	I have read and agree to the Portland Fuel Card Terms & Conditions:	Agreed Fixed Price (if applicable):
	Signature:	Date:



Portland Fuel



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

The Fuel Trading Company Ltd
1 Toft Green
York
YO1 6JT

Service user number

8	4	0	9	1	0
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Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager Bank/building society
Address
Postcode

FOR The Fuel Trading Company Ltd OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Instruction to your bank or building society

Please pay The Fuel Trading Company Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Fuel Trading Company Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

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Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Fuel Trading Company Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Fuel Trading Company Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Fuel Trading Company Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when The Fuel Trading Company Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.